

## MCA meeting 05/20/20 Minutes

**Attendees;** Aine / Gary / Shaun / Chris / Oliver / Alice / Gwynn / Matt

### Summary of actions

	<b>Action</b>	<b>Owner</b>
1	An element of voting to be included in the selection process for 2020 lights.	OS
2	Closing date for entries to be reconsidered to be earlier - but still aligning with school term dates.	OS
3	Governance section to be added to the repository in Google Drive, to contain policies on health and safety, data protection etc. This includes a review of materials to archive.	OS / SB
4	Review the working practices following the incident when taking the lights down.	CH
5	Get Cuckoo's Nest agreement to the alternate use of notice board funding.	SB
6	Plan ongoing maintenance of the shed, including guttering.	GP
7	Ensure that the planning process for the shed is completed with KMC.	OS
8	Submit grant request to Avalanche Dodgers.	OS
9	Research traffic sign costs	CH
10	Convene to review and preserve material from the archives that may be of interest to the Marsden History Group.	AB / SB / AW
11	Consider ways to offer MCA support to community members with ideas for initiatives..	Matt

## Minutes

- **Update from the Christmas lights 2019**

The Christmas lights were reported as a success.

### Event

CH was poorly and thanks Sharon for stepping in for traffic management on the day.

Sharon also did the event programmes. The suggested voluntary donation for programmes will be removed. It's understood that the widest reach possible is preferable, so they will be supplied and distributed without charge in future.

CH has resigned the chair of the christmas lights event committee, and Gary has stepped forward to do this. A meeting of the events team will be held 05/03 at 7.30pm

The attendees were reminded that there was again some 'noise' around the unique character of the lights. Options were discussed to allow voting on which (suitable to be made) light features should be made.

**Action:** OS - An element of voting to be included in the selection process for 2020 lights.

**Action:** Closing date for entries to be reconsidered to be earlier - but still aligning with school term dates.

**Action:** Governance section to be added to the repository in Google Drive, to contain policies on health and safety, data protection etc. This includes a review of materials to archive.

### Operations

Lasers and floodlights were experimented with this year, and more work is required to get the best out of these.

When the lights were taken down, there was an accident, where a tool was dropped from a ladder and hit another volunteer.

**Action:** CH will review the working practices following this incident.

- **Notice Boards**

An £800 grant from the Cuckoo's Nest (CN) was secured to replace a damaged notice board near the Doctors' surgery. However, maintenance is required to all the notice boards, and agreement will be sought to use the funding in this way instead. All have damaged locks, which will be replaced with combination locks in preference to keys.

**Action:** SB to get CN agreement to this alternate use of funding.

SB will no longer manage the notice boards alone, and has the support of 6 of 7 additional persons to assist. Agreement was given to these persons having access to the MCA Mechanics Mailbox.

- **Community storage update**

Installation of racking for the light features has been completed by GP. Thanks are given. The storage space seems to be in active use by community members.

**Action;** GP to plan ongoing maintenance of the shed, including guttering.

**Action:** OS to ensure that the planning process for the shed is completed with KMC.

- **Finances**

Thanks are given to Imbolc for raising £1400.

Thanks are given to CN for funding.

Thanks are given to The Village Green for their fundraising.

Wonderful.org has been used by both Imbolc and The Village Green. This is a part of the purpose of MCA and is recognised as a good thing.

The volume of Financial activity through the bank account has incurred an additional charge of £41 this year. It is acknowledged that this activity was in support of the Village Green set up, and the charge will be absorbed.

SB gave an overview of the donations collected this year, and the variances. Whilst the balance in the account has reduced, this is due to expected expenditure and lots of activity this year.

KMC grant request has been submitted by SB.

**Action;** OS to submit grant request to Avalanche Dodgers.

- **AOB**

1. CH requests use of a CN grant to purchase road signs. KMC policy has changed, meaning that it would benefit all community groups to have road signs available to use.

**Action:** CH to research this

2. SB has MCA archive documents that need to be sorted. The view is that much can be disposed of.

**Action:** Aine, Alice and Shaun to convene to review and preserve what may be of interest to the Marsden History Group.

3. MCA wants to canvass community for uses for Cuckoo's Nest Grants. **Action:** Matt offered to think about ways that this could be presented (at AGM? With refreshments? etc.)

**-- Meeting adjourned ---**